



Master Checklist for Ophthalmic Surgery Center Owners

Spot the Gaps. Take Control.

Unlock Your Center's Full Potential.



Running a high-performing ophthalmic ambulatory surgery center is complex. From compliance and construction to staffing and supply chains, there are dozens of moving parts, and missing even a few can slow your growth, compromise patient care, or impact profitability.

This checklist is designed as a self-evaluation tool to help you quickly assess where your center stands — and where expert support could accelerate your progress.

Use it to ask:

- Are we really operating at full efficiency?
- Are we survey-ready at all times?
- Are we financially optimized?
- Do we have the right contracts, compliance systems, and infrastructure in place?

Where you find gaps, American SurgiSite can step in to help. This is what we do, and we do it exclusively for ophthalmic surgical centers like yours.

Here's Your Center Owner Self-Evaluation Checklist

1. Strategy & Planning

- We have a documented strategic plan that aligns with our clinical goals, growth targets, and market trends.
- We have a clear roadmap for expansion, renovation, or new services.
- We've validated our financial projections and assessed ROI for recent or planned initiatives.
- Our financing agreements, architectural plans, and management contracts are reviewed and optimized.

2. Licensing, Compliance & Accreditation

- We are fully licensed and accredited, with no gaps in renewals, inspections, or documentation.
- We maintain continuous survey readiness (deemed status, state licensure, fire plan, etc.).
- All required forms (CLIA, DEA, pharmacy) are complete and up to date.
- Our governing body meets regularly and maintains proper bylaws, credentialing plans, and records.

3. Operational Infrastructure

- Our equipment and supply budgets are optimized
 - no over purchasing, no shortages.
- We have contracts in place for all essential services (biomedical, linen, pest control, transcription, etc.).
- Our IT systems (hardware/software) are up-to-date, integrated, and staff are properly trained.
- We are confident in the quality, readiness, and regulatory compliance of all physical infrastructure.

4. Staffing & Training

- Our team is fully trained and competent in all equipment and systems used at the center.
- Credentialing and privileging processes are streamlined and consistently applied.
- We conduct mock drills and walkthroughs to ensure emergency and procedural readiness.
- In-service and compliance training is ongoing and documented.

5. Financial Operations

- Our center has a current facility fee schedule that reflects market benchmarks.
- Contracts with payers and vendors are regularly reviewed and renegotiated when needed.
- We have a line of credit or financial buffer for operating fluctuations or growth phases.

6. Construction & Expansion Readiness

- If planning to build, expand, or renovate, we have a construction checklist and project management plan.
- All design and contractor selection processes are documented, competitively bid, and aligned with our needs.
- We've coordinated all approvals: architectural, financing, permitting, and occupancy.

7. Governance & Policy Management

- Our governing body actively reviews and approves policies, procedures, and regulations.
- We have a full suite of customized forms, documentation, and operational manuals.
- All governing documents (bylaws, credentialing, compliance) are approved and up to date.

How Did You Score?

Count how many checkboxes are unchecked:

0–5: You're in strong shape. Keep sharpening your edge, ASC can help future-proof your center.

6–12: Your center has clear opportunities to tighten operations and reduce risk. ASC can help you move into the optimal zone.

13–20+: Now's the time to bring in expert support. You're likely missing cost-saving, compliance-critical, or performance-driving systems.

Ready to Take Action?

American Surgisite provides end-to-end support for ophthalmic surgery centers. From strategic development to day-to-day management we have you covered. Whether you're just getting started, expanding, or optimizing operations, our team brings decades of proven results.

Visit americansurgisite.com or reach out to schedule a discovery call.

Let's talk about unlocking your center's next level of performance.